



## General Meeting Agenda

**Date:** Wednesday, June 14, 2023

**Host:** In Person

**Time:** 1200-1500



**Location:**

Woodvale Facility and Clubhouse

4540 50 St NW, Edmonton, AB T6L 6B6

ATTENDEES			
<b>In person attendance</b>	Lisa Acorn	Yvette Gable	Sharon Wilson
	Stephanie Amoah	Suhki Jagpal	Leanne Wyman
	Laurel Bridger	Aimee MacCallum	Erika Yip
	Maureen Buchanan-Chell	Gord Platt	Kelvin Yu
	Sara Gallinger	Ekaete Usoh	Michelle Zwicker

AGENDA ITEM		NOTES	PRESENTER	MINUTES
<b>Lunch: 12:00 – 13:00</b>				
<b>Call to Order</b>		13:06	Chair – Sara Gallinger	
<b>1.0</b>	<b>Welcome And Introductions</b>	<ul style="list-style-type: none"> <li>New members</li> </ul>	Chair	Introductions made be all attending
<b>2.0</b>	<b>Approval Of The Agenda</b>	<ul style="list-style-type: none"> <li></li> </ul>	Chair/All	Motion to Accept: Yvette Gable; Seconded: Lisa Acorn
<b>3.0</b>	<b>Approval Of The Minutes</b>	<ul style="list-style-type: none"> <li></li> </ul>	Chair/All	Motion to Accept: Leanne Wyman; Seconded: Yvette Gable
<b>4.0</b>	<b>Member Profile Presentation</b>	<ul style="list-style-type: none"> <li>deferred</li> </ul>	Chair	
<b>5.0</b>	<b>New Business</b>			
5.1		Presidents Update -	Sara	Discussion regarding restarting regular meetings with an in-person option too.

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				Tentative for in-person September meeting at AHE hosted by Leanne. Other sites can book meeting rooms to attend as smaller groups too.
5.2	Terms of Reference (ToR)	<ul style="list-style-type: none"> <li></li> </ul>	Maureen/Leanne	<p>Draft was circulated, no comments received. Leanne Wyman moved to adopt TOR as circulated, seconded by Sharon Wilson. Passed, Maureen to send to IPAC Canada Board for approval.</p>  <p>IPACNATOR-2023 -Final draft 26May.d</p>
5.3	IPAC Canada National Conference	<ul style="list-style-type: none"> <li>May 28-31, 2023 in Vancouver, BC</li> <li>2024 will be in St. John's</li> </ul>		Discussion about 2023 conference and highlights. Aimee brought up promoting group dynamics: connect at IPAC Conference with chapter members and include everyone if possible. Suggestions made for attendees to have group chat and inform each other about posters
5.4	Fall Conference	September	Suhki	Discussion if planning for 2023 would be feasible. Group consensus to delay to spring or fall 2024. Will need to determine conference scope, timing, and planning committee. Gord Platt to liaise with IPAC SA to see if interest in collaboration.
5.5	New Member Package refresh		Leanne	<p>Draft letter will be circulated. Ekaete Usoh is new and will be test recipient of letter.</p>  <p>IPAC NA Welcome Letter.docx</p>
<b>6.0</b>	<b>Ongoing Business</b>			
6.1	Education Committee	Update	Suhki	Spring 2024 or Fall 2024 to allow for adequate planning. Whova App use, scope of sessions, book speakers and food.
Parking Lot Items	Deferred	<ul style="list-style-type: none"> <li>IPAC NA and SA Collaboration</li> </ul>		
<b>7.0</b>	<b>Correspondence &amp; Discussion</b>			

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8.0	Standing IPAC-Canada Interest Groups - Representatives			
8.0	Cardiac Care	•	Michelle Zwicker	No updates
8.1	Community Health	•	Betty Soanes	
8.2	Dialysis	•	Deborah Hobbs	Efforts being made to revitalize group as it has been inactive for a few years
8.3	Environmental Hygiene	<ul style="list-style-type: none"> <li>June 22, 2023 via Zoom</li> </ul>	Gord Platt	<p>Summary of presentation given at the IPAC National Conference:</p> <ol style="list-style-type: none"> <li>1. Dr. Michelle Alfa: Dry Biofilms concerns and solutions</li> <li>2. Dr. Victor Leung: Candida Auris updates</li> <li>3. Natalie Bruce: Positive EVS Auditing testing and reinforcement</li> <li>4. Jim Gauthier: Horizontal Infection Prevention &amp; Control moving forward</li> </ol> <p>The education lecture for the day was on AHS EVS Auditing For Excellence by Hailey Smitten. Hailey provided a summary of the AHS Provincial EVS auditing program and the role Westech plays for capturing data and disseminating to the EVS teams. Again, positive reinforcement is utilized as a learning tool to improve cleaning/disinfection practice within Alberta.</p>
8.4	Healthcare Facility Design & Construction	•	Laurel Bridger	<p>Discussion on updates to construction standards and discussions around any topics/questions the membership might have.</p> <p>Meeting minutes and recorded meetings are on the IPAC website under HFDC interest group.</p> <p>Next meeting is Sept 14</p>
8.5	Long-term Care	•	Sara Gallinger	
8.6	Mental Health	•	Vacant	No updates

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8.7	Oncology and Transplantation	•	Maureen Buchanan-Chell	No updates
8.7	Pediatrics & Neonatal	•	Crystelle Daiz	No updates
8.8	Pre-hospital & First Responders	•	Vacant	
8.9	Reprocessing	•	Terry Lauriks	No updates
8.10	Surveillance/ Applied Epidemiology	•	Maureen Buchanan-Chell	No updates
8.11	Audit Toolkit	•	Leanne Wyman	
9.0	Standing IPAC-Canada Internal Committees - News			
9.1	Programs and Projects	•	No IPAC NA rep needed currently	
9.2	Standards and Guidelines	•	Fred Cundict	
9.3	Membership	•	Kelvin Yu/Sara Gallinger	
9.4	Chapter Council	•	Dione Kolodka from IPAC SA	
<b>Next Meeting</b>		September 13, 2023 @ 13:30		
<b>Adjournment</b>		13:56		
<b>Activity</b>		Mocktail Class		

Please send your up-to-date contact information (i.e. email) to  
**Kelvin Yu, Secretary, IPAC-NA**  
**Kelvin.Yu@ahs.ca**