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| **ATTENDEES** | | | |
| **Virtual attendance** |  |  |  |

| **AGENDA ITEM** | | **NOTES** | **PRESENTER** | **MINUTES** |
| --- | --- | --- | --- | --- |
| **Education Session**  **1300h – 1400h** | | * *Candida auris* | Prameet Sheth | Certificate of attendance available for members when they complete the survey link provided during the session- provide 1 IPU for CIC certification |
| **Call to Order** | |  | Chair – Leanne Wyman |  |
|  | | | | |
| **1.0** | **Welcome And Introductions** | * New members | Chair | Welcome to Sheila and Bonnie! |
| **2.0** | **Approval of the Agenda** | * Any additions? | Chair/All |  |
| **3.0** | **Approval of the Minutes** |  | Chair/All |  |
| **4.0** | **Member Profile Presentation** | * No volunteers | N/A |  |
| **5.0** | **New Business** | | | |
| 5.1 | President’s Update |  | Leanne | No update, chapter presidents networking session got some ideas for planning our 2025 education day |
| 5.2 | Treasurer Update |  | Ekaete | No update- financial update to be provided at next meeting |
| 5.3 | IPAC NA Meeting Format |  | Leanne | Move to make chapter meeting slightly more informal. No need to motion and second the approval of the agenda. Only need an approval of the minutes for record keeping. We will still maintain the requirements for quorum as outlined in the TOR. |
| **6.0** | **Ongoing Business** | | | |
| 6.1 | Education Committee | * Update * Send suggestions for education topics or presenters to IPAC NA | Aimee & Laurel | Preliminary work on the Fall 2025 Education Day has begun. |
| 6.2 | Member Profile | * Need volunteers: September 11 & November 13 | Leanne | Leanne to email the new template to Sheila, Bonnie, Yvette and Lorinda and will follow up with them to ensure a presentation for final two chapter meetings of 2024 |
| 6.3 | June In-Person Meeting | * Update on vote- will share and need final votes by May 10th | Leanne | Preliminary results show that High Tea will be the venue choice for our in-person meeting. Votes to be submitted by May 10, booking will be made the following week. |
|  | Deferred | * IPAC NA and SA Collaboration |  |  |
| **7.0** | **Correspondence & Discussion** | | | |
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| **8.0** | **Standing IPAC-Canada Interest Groups - Representatives** | | | |
| 8.0 | Cardiac Care | Group is inactive | N/A |  |
| 8.1 | Community Health |  | Betty Soanes | No update |
| 8.2 | Dialysis | Group is inactive | N/A |  |
| 8.3 | Environmental Hygiene |  | Gord Platt |  |
| 8.4 | Healthcare Facility Design & Construction |  | Laurel Bridger | No update |
| 8.5 | Long-term Care |  | Sara Gallinger | No update |
| 8.6 | Mental Health |  | Leanne Wyman | Needs assessment survey was circulated to members |
| 8.7 | Oncology and Transplantation |  | Maureen Buchanan-Chell | No update |
| 8.7 | Pediatrics & Neonatal |  | Vacant |  |
| 8.8 | Pre-hospital & First Responders |  | Vacant |  |
| 8.9 | Reprocessing | Group is inactive | N/A |  |
| 8.10 | Surveillance/ Applied Epidemiology |  | Maureen Buchanan-Chell | Presentations on National Surgical Quality Improvement Program (NSQIP) & Minimum Data Quality Activities before Reporting IPC Surveillance Data (presented by Kathy Bush) |
| **9.0** | **Standing IPAC-Canada Internal Committees - News** | | | |
| 9.1 | Programs and Projects |  | No IPAC NA rep needed currently |  |
| 9.2 | Standards and Guidelines |  | Fred Cundict |  |
| 9.3 | Membership |  | Kelvin Yu/Leanne Wyman | No meeting |
| 9.4 | Chapter Council |  | Dione Kolodka from IPAC SA | Spoke with Dione, and chapter council has not been meeting. Supposed to reconvene in the fall, new regional rep will start in September. |
| 9.5 | Audit Toolkit |  | Leanne Wyman | No update |
| **Next Meeting** | | In person, June 19th | | |
| **Adjournment** | |  | | |

**Please send your up-to-date contact information (i.e. email) to**

**Kelvin Yu, Secretary, IPAC-NA**

**Kelvin.Yu@ahs.ca**