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| **ATTENDEES** | | | |
| **Virtual attendance** | Lisa Acorn  Adedamola Akinbode  Nana Asante  Justyna Augustyn  Sandra Bolton  Michele Caws  Lisa Christopherson  Crystelle Daiz | Victoria Dueck  Sandra Dunbar  Sara Gallinger  Nicole Gartner  Sini George  Sukhpreet Jagpal  Jef Jurgeneit  Terry Lauriks | Aimee MacCallum  Raquel Nogueira  Gordon Platt  Lorinda Stuber  Ekaete Usoh  Leanne Wyman  Michelle Zwicker |

| **AGENDA ITEM** | | **NOTES** | **PRESENTER** | **MINUTES** |
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| **Education Session**  **1300h – 1400h** | | * Ebola presentation part 2 | Rhonda DeMarco |  |
| **Call to Order** | | 1340 | Chair – Leanne Wyman |  |
|  | | | | | |
| **1.0** | **Welcome And Introductions** | * New members | Chair | Michelle Caws from Whitehorse, YT |
| **2.0** | **Approval of the Agenda** | * Any additions? | Chair/All | No additions |
| **3.0** | **Approval of the Minutes** |  | Chair/All | Approval by Terry Lauriks |
| **4.0** | **Member Profile Presentation** | * deferred |  | Dates for 2025 TBD |
| **5.0** | **New Business** | | | | |
| 5.1 | President’s Update | * IPAC Canada National Membership meeting:   + 2098 members for 2024; 75% retention rate   + Most chapters have maintained increased membership since COVID   + IPAC Canada Education Institute webpage refresh will include information on courses, webinars, and certification   + Upcoming: UV devices task force, Hill Day 2025, Position Statement on VRI, elections   + IPAC Conference 2025; June 1-4 in Winnipeg   + Scholarships and awards available | Leanne |  |
| 5.2 | Treasurer Update | * Current budget presented | Ekaete | * Complicated process to open a new account as IPAC chapter in order to use balance instead of just storing it |
| 5.3 | IPAC NA election 2025 | * Positions for election:   + President-elect; will be the President for 2026   + Webmaster   + Education Chair   + Secretary | Sara | * Aimee MacCallum expressed interest in President-elect position. No other candidates. Aimee accepted as successful candidate for President-Elect position for 2025 * Sukhi accepted as successful candidate to continue Education Chair * Kevin Duran nominated by Karen for Secretary position * Lori expressed interest in Webmaster position; accepted as successful candidate |
| **6.0** | **Ongoing Business** | | | | |  |  | Preliminary work on the Fall 2025 Education Day has begun. |
| 6.1 | Education Committee | * Update * Fall Conference Day 2025 * Send suggestions for education topics or presenters to IPAC NA | Aimee, Laurel, and Sukhi | * Education sessions for 2025 to be determined * Please send suggestions or topics to Education chairs or executive team; do not have to be IPC related * Survey sent to members about Fall Education Day |
| 6.2 | IPAC Canada 2027 Conference | * No update |  |  |
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|  | Deferred | * IPAC NA and SA Collaboration |  |  |
| **7.0** | **Correspondence & Discussion** | | | | |  |  |  |
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| **8.0** | **Standing IPAC-Canada Interest Groups - Representatives** | | | | |  |  |  |
| 8.0 | Cardiac Care | Group is inactive | N/A |  |
| 8.1 | Community Health |  | Betty Soanes |  |
| 8.2 | Dialysis | Group is inactive | N/A |  |
| 8.3 | Environmental Hygiene |  | Gord Platt | * Dr. Bill Rutala – Disinfection & Sterilization  * Jim Gauthier presentation on Cleaning & Disinfection of OR Floors on 14Nov2024 * Comments for CSA guideline on cleaning & disinfection open to public |
| 8.4 | Healthcare Facility Design & Construction |  | Laurel Bridger |  |
| 8.5 | Long-term Care |  | Sara Gallinger | * Voices of Care Insights from LTC Health Support Worker Survey; ways to extend IPC to regulated care aides, especially in LTC |
| 8.6 | Mental Health |  | Leanne Wyman | * Presentation about IPC in behavioural health units |
| 8.7 | Oncology and Transplantation |  | Maureen Buchanan-Chell |  |
| 8.7 | Pediatrics & Neonatal |  | Vacant |  |
| 8.8 | Pre-hospital & First Responders |  | Vacant |  |
| 8.9 | Reprocessing | Group is inactive | N/A |  |
| 8.10 | Surveillance/ Applied Epidemiology |  | Maureen Buchanan-Chell |  |
| **9.0** | **Standing IPAC-Canada Internal Committees - News** | | | | |  |  |  |
| 9.1 | Programs and Projects |  | No IPAC NA rep needed currently |  |
| 9.2 | Standards and Guidelines |  | Fred Cundict |  |
| 9.3 | Membership |  | Kelvin Yu/Leanne Wyman |  |
| 9.4 | Chapter Council |  | Dione Kolodka from IPAC SA |  |
| 9.5 | Audit Toolkit |  | Leanne Wyman |  |
| **Next Meeting** | | TBD | | | |
| **Adjournment** | | 1425 | | | |

**Please send your up-to-date contact information (i.e. email) to**

**Kelvin Yu, Secretary, IPAC-NA**

**Kelvin.Yu@ahs.ca**