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| **ATTENDEES** | | | |
| **Virtual attendance** | Lisa Acorn  Stephanie Amoah  Omidullah Akbarzada  Andrea Bell  Laurel Bridger  Tonya Carson  Melody Cordoviz  Sandra Dunbar  Yvette Gable | Sara Gallinger  Jennifer Gerlitz  Jef Jurgeneit  Melissa Kobelsky  Terry Lauriks  Sandra MacIsaac  Aimee MacCallum  Jennifer Parsonage  Gordon Platt | Connor Rutherford  Betty Soanes  Lorinda Stuber  Jonathan Suzanski  Ekaete Usoh  Leanne Wyman  Erica Yip  Kelvin Yu  Michelle Zwicker |

| **AGENDA ITEM** | | **NOTES** | **PRESENTER** | **MINUTES** |
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| **Education Session;**  **1300h – 1400h** | | * Presentation by the Executive Director of the Certification Board of Infection Control and Epidemiology (CBIC) | Jessica Dangles & Steven Schweon | * <https://www.cbic.org/CBIC/PDFs/Participation---APIC-Chapter-Letter-Template.docx> * Sample portfolio: <https://www.cbic.org/CBIC/IPU-Portfolio-Guide---final.pdf> |
| **Call to Order** | | 13:45 | Chair – Leanne Wyman |  |
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| **1.0** | **Welcome And Introductions** | * New members & new executive | Chair | * All members gave brief introductions |
| **2.0** | **Approval Of The Agenda** |  | Chair/All | Motion to Accept: Yvette Gable; Seconded: Aimee MacCallum |
| **3.0** | **Approval Of The Minutes** |  | Chair/All | Motion to Accept: Terry Lauriks; Seconded: Gord Platt |
| **4.0** | **Member Profile Presentation** |  | Terry Lauriks |  |
| **5.0** | **New Business** | | | |
| 5.1 | President’s Update |  | Leanne | * 2% increase in IPAC membership fees |
| 5.2 | Treasurer Update |  | Ekaete | * No updates |
| 5.3 | IPAC National Educational Conference | * June 9-12 in St. John’s NL * Dates and deadlines * Scholarships deadlines: [Awards and Scholarships | IPAC Canada (ipac-canada.org)](https://ipac-canada.org/opportunities) | Leanne | * Registration open for conference and abstracts * Hybrid format * [Diversey scholarship](https://ipac-canada.org/diversey-scholarship) deadline February 9, 2024 * [Julie Larose Memorial Scholarship](https://ipac-canada.org/julie-larose-memorial-scholarship) deadline for nominations March 1, 2024 * IPAC NA scholarship up to $400 * ARNET funding for nurses |
| 5.4 | CIC Chapter Achievement Award | * For largest percentage of certified or recertified members | Leanne | * IPAC NA does provide funding for certification or recertification |
| **6.0** | **Ongoing Business** | | | |
| 6.1 | Education Committee | * Update * Send suggestions for education topics or presenters to IPAC NA | Sukhi/Aimee/Laurel | * *Candida auris* |
| 6.2 | IPAC-NA meeting schedule | * Attached * Need volunteers for member profile * Date for in person summer meeting (currently Jun 19, but town hall at same day/time) | Leanne | * Wait until February before changing June meeting |
|  | Deferred | * IPAC NA and SA Collaboration * Fall education conference |  |  |
| **7.0** | **Correspondence & Discussion** | | | |
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| **8.0** | **Standing IPAC-Canada Interest Groups - Representatives** | | | |
| 8.0 | Cardiac Care | Group is inactive | N/A |  |
| 8.1 | Community Health |  | Betty Soanes |  |
| 8.2 | Dialysis | Group is inactive | N/A |  |
| 8.3 | Environmental Hygiene |  | Gord Platt | * Meeting schedule for 2024 to be updated * Discussion about shared toilet cleaning brushes |
| 8.4 | Healthcare Facility Design & Construction |  | Laurel Bridger | * Next meeting January 25   + “Hard hat chats”: Pitfalls and Planning |
| 8.5 | Long-term Care |  | Sara Gallinger | * Questions sent out to members * MRSA interest group: reaching out to different provinces to compile knowledge |
| 8.6 | Mental Health |  | Leanne Wyman |  |
| 8.7 | Oncology and Transplantation |  | Maureen Buchanan-Chell |  |
| 8.7 | Pediatrics & Neonatal |  | Vacant |  |
| 8.8 | Pre-hospital & First Responders |  | Vacant |  |
| 8.9 | Reprocessing | Group is inactive | N/A |  |
| 8.10 | Surveillance/ Applied Epidemiology |  | Maureen Buchanan-Chell | * Last meeting Nov 21: surveillance of UTIs in Saskatchewan |
| **9.0** | **Standing IPAC-Canada Internal Committees - News** | | | |
| 9.1 | Programs and Projects |  | No IPAC NA rep needed currently |  |
| 9.2 | Standards and Guidelines |  | Fred Cundict |  |
| 9.3 | Membership |  | Kelvin Yu/Leanne Wyman |  |
| 9.4 | Chapter Council |  | Dione Kolodka from IPAC SA |  |
| 9.5 | Audit Toolkit |  | Leanne Wyman |  |
| **Next Meeting** | | March 13, 2024 @ 1300 | | |
| **Adjournment** | | 14:36 | | |

**Please send your up-to-date contact information (i.e. email) to**

**Kelvin Yu, Secretary, IPAC-NA**

**Kelvin.Yu@ahs.ca**